

# BRIERCLIFF

HOMEOWNER'S ASSOCIATION

Briercliff HOA  
P.O. Box 461  
Hamburg, NY 14075

**BHOA meeting Date:** Feb 01 2016 7:45 p.m. held at Brandon's House

**Attendance:** Kyle Kraus, Brandon Sutter, Don Grundtisch and Mike Nuernberger (via internet)

**Review of Minutes:**

- Minutes from the Sept 2015 meeting were approved.

**Treasurer's Report:**

11/11/15 - 02/01/16

CHECKBOOK BALANCE on	11/11/15	\$36,574.58
<b>RECEIPTS</b>		
Dues	255.00	
Late Fees & Interest	51.40	
Closing Documents	30.00	
	<u>336.40</u>	
	\$336.40	
<b>DISBURSEMENTS</b>		
Lawn & Landscaping Maintenance	870.00	
Property Improvement		
Officers Compensation	625.00	
Insurance		
Legal		
Annual Meeting	207.71	
US Postmaster	9.80	
R/E Taxes	447.20	
Utilities	167.09	
Sunshine Committee		
Office Supplies		
Bank Charges		
	<u>2,326.80</u>	
	\$2,326.80	
CHECKBOOK BALANCE on	02/01/16	\$34,584.18

The BCHOA Dues Invoice will be emailed to homeowners the week of Feb 1<sup>st</sup>.  
The board will makes a better effort next year to get the invoices out earlier.

The board met on February 1 and February 6, 2016 to put 2016 planning in motion and to vote in the 2016 Officers.

## **Old Business:**

### **Green Space Committee:**

- Fertilization for trees - decision was made to be done 2017.
- Landscaping was quoted and the Board has selected Pace.
- For the areas around both ponds, we will get 1 to 2 brush hog cuts per year , billed separately
- The board will investigate getting the 2 open lots on lower Briercliff sprayed for weeds.
- Topping of trees by pond and "Overlook Park" - need to see if they can be cut or if they will die. Would have to be done during the summer / hard soil months. More investigation needed.
- Pond Dredging: Kyle talked to the town (rick) and said there was a \$50 permit fee and that the pond could be dredged. The town said they would consider using letting us dump the spoils on our own property as fill.
- Aquatec – BHOA board will get quote to get the small pond sprayed.

### **Playground Committee:**

- We have quotes and are going to continue looking into re-construction options and costs

### **Sunshine Committee & Events Committee:**

- We have 1 volunteer, Donna Lucas.
- Jim will give Donna the products, Donna will let the board know when we are low and the board will re-order.
- New coffee mugs have been re-ordered
- We are looking for volunteers to join Events Committee.

### **Architectural Committee:**

- There have been no new submissions
- Nussbaumer and Clarke: Kyle will reply to them and see when they can get started on re-surveying the Association. The estimate was already signed.

## **Other Old Business**

- Amsdell Entrance:
  - Ask the fence company to see how much for them to do it from start to finish – using their preferred stone fence posts, For the existing vinyl 4x4's to 5x5 and install the brick sleeve over the 5x5's.
  - Install the railings and holders
  - Place vendor order for posts for delivery by May
  
- Website:
  - Website has been repaired and is now fixed and working properly.
  - The Board will be sending out bi-weekly notes to include important upcoming dates, trash/refuse reminders
- Garbage in the common area has again been removed. Board will remind Homeowners on windy day to put out garbage in proper containers and the last possibly time.
- Upstate Towers: There have been no new Hamburg Town meetings or updates. The Board will continue to monitor.
- Pond Solar Panels or Windmills - BHOA board will get quotes for both solar and wind driven pond pumps.

## **New Business**

### **Green Space Committee:**

- Homeowners want to do another order of trees for their boulevards. The Board will look into non-invasive, street friendly trees (only deciduous) and coordinate with vendors to get a bulk rate for homeowners.

### **Sunshine Committee & Events Committee:**

- Still looking for volunteers for Sunshine and Events Committees.

### **Architectural Committee:**

- There have been no new submissions
  
- After the survey is done the Board will start to address the households that are out of compliance. If a house was bought with the infraction in place, they will have to remove that before they sell. If homeowner installed the out of compliance structure during their ownership, they will get a notice and time to remedy.

## Other New Business

- Entrance Landscape Lighting: Cloverbank lights are turning on early (the top lights) Board will look into swap out with LED lights. Amsdell - The small down lights are not working correctly will address in spring.
- Communications: The board will look to send out bi-weekly emails to provide updates on website. The board is going to launch a campaign for neighbors to join our texting service – to get important notifications.
- NEXT MEETING Feb 28<sup>th</sup>.
- The board worked with homeowner on Briercliff to get tress/shrubs that were roadside for approximately 1 month. The Town was not fulfilling their duties to retrieve it, after additional phone calls and coordination the debris was removed.
- The board voted in the officers for 2016. Two additional candidates were considered in the vote
  - The 2016 Officers are:
    - Kyle Kraus – President
    - Don Grunditsch – Treasurer
    - Mike Nuremberger – Secretary
    - Jim Downy – 1<sup>st</sup> VP
    - Brandon Sutter 2<sup>nd</sup> VP